

Audit your employability skills

Take some time to assess your employability skills and see how you develop them throughout your time in education, ALL employment, extra-curricular activities and hobbies. This will help you when completing online application forms within aerospace & aviation

Employability Skill	If yes, score 1-5 (with 1 being less skilled and 5 being most skilled) How can you improve on your existing score?	If no, how could you gain this skill? Consider and list potential opportunities within your education or work etc
Self-Management Readiness to accept responsibility, flexibility, resilience, self-starting		
Team Work Respecting others, co-operating and contributing to discussions		
Leadership Most employers will want to know that you can make decisions when push comes to shove and can manage situations and people.		
Business & Commercial Awareness Basic understanding of the key drivers for business success, need to provide customer satisfaction and build customer loyalty		
Problem Solving Analysing facts and situations and applying creative thinking to develop appropriate solutions		
Communication Applications of literacy, ability to produce clear, structured written work and oral literacy		
Time Management The process of deciding on the order in which you will do tasks, and making sure that they are done on schedule.		
Innovation and Creativity Creativity, innovation and leadership capabilities required to adapt to change, stay competitive, improve business performance and make a positive difference in the world.		
Organisational and Planning		

They help keep you focussed on doing the right tasks, help you set your priorities and gives you the confidence that you are following your own personal roadmap to your target destination.		
Interpersonal Interpersonal skills are the behaviours and tactics a person uses to interact with others effectively.		
Attention to detail The ability to manipulate small pieces of data with accuracy and focus is a crucial skill in a broad range of job fields.		
Willingness to learn So, if you are a person who is searching ways to improve yourself, do not hesitate to mention this during the job interview.		
Flexibility Employee and an employer making changes to when, where and how a person will work to better meet individual and business needs.		
Self-motivation Motivated to do or achieve something because of one's own enthusiasm or interest, without needing pressure from others.		

Notes:

Want more help?

RAeS offers free 1-2-1 advice, contact careers@aerosociety.com to arrange an appointment